

CRIMESTOPPERS

504-822-1111 GNO

crimestoppersgno.org



Mailing Address: P.O. Box 55249 • Metairie, LA 70055-5249

(504) 837-TIPS • Fax (504) 832-2571

Contributions to Crimestoppers are tax-deductible



Thank you for your interest in participating in Crimestoppers' "Safe Schools LA" anonymous reporting program, funded by the Louisiana Center for Safe Schools. Crimestoppers, Inc., which operates the program, provides a 24/7 call center to review and triage incoming tips. Each tip is forwarded to the appropriate school and/or law enforcement agency for investigation, and a follow-up disposition is requested for each tip; however, all investigations remain the responsibility of the appropriate school or agency, allowing your staff to address matters internally when appropriate.

To join with Crimestoppers, schools will complete our **memorandum of understanding** (MOU), assign a lead contact which we call our **Recipient Administrator** for the School District/School, assign individual school "team contacts" who will assist with processing of tips, and then agree to participate in short virtual training on the software.

In addition to selection of your team, we will also ask for a commitment by schools to help promote and market the program to their students, parents, and teachers. Marketing materials, such as posters and videos will be available for this purpose.

A sample MOU has been included for your review and completion, along with forms for providing contact information for your Recipient Administrator and team members. Once we receive this information, our staff will enter the contacts into the software and provide your team with access to training and related resources.

We look forward to sharing this resource with you. If you have any questions, please feel free to contact our staff at: safeschoolsinfo@crimestoppersgno.org or by calling (504) 837-8477.

Sincerely,

Darlene Cusanza,

President and CEO, Crimestoppers, Inc.



Memorandum of Understanding
CRIMESTOPPERS, INC. Crimestoppers Safe School Louisiana App

For: _____
Superintendent of Schools

School District/School

Crimestoppers is a 501 (c) (3) whose mission is to foster a safe community, our mission is to prevent and solve crime by providing educational crime prevention programs for youth and adults, and by assisting Law Enforcement Agencies, victims of crime and their families in identifying and arresting criminal suspects through anonymous tips from citizens.

Resource:

Crimestoppers, Inc. will operate an anonymous student reporting system (Safe Schools Louisiana) complimentary to schools statewide through a cooperative agreement between the Louisiana Center for Safe Schools (LCSS) and Crimestoppers, Inc.

The underlying purpose of this technology is to save lives by stopping acts of violence and unsafe incidents before they occur. The technology will be made available to participating schools for students to anonymously report a wide range of school infractions or crimes to include: terrorist threats, possession of weapons, vandalism, possession of narcotics, vaping, theft, assault, concerns related to dating relationship violence, sexting, threats of self-harm, mental health concerns, bullying, cyberbullying, and gang activity which has already occurred, is in the process of occurring, or may occur in the future on, at, near and/or around school campuses, school buses and school sponsored and regulated events; and

The Crimestoppers, Inc. Board of Directors (the Board) has agreed to interact with the appropriate school contacts and law enforcement agency to prevent and solve crimes; and

All partners hereto agree to the following:

1. CRIMESTOPPERS, INC. agrees to:
 - a. Participate in this comprehensive multi-agency Crimestoppers Safe Schools Louisiana to solve and prevent school infractions or crimes to include: terrorist threats, possession of weapons, vandalism, possession of narcotics, vaping, theft, assault, concerns related to dating relationship violence, sexting, threats of self-harm, mental health concerns, bullying, cyberbullying, and gang activity which has already occurred, is in the process of

occurring, or may occur in the future on, at, near, and/or around school campuses, school buses, and school events.

- b. Provide the use of the Crimestoppers Safe School Louisiana App and tip portal on www.safeschoolsla.com to provide information about a crime (as outlined above in Section 1 (a.)).
- c. Forward information received on the Crimestoppers Safe School Louisiana App and tip portal on www.safeschoolsla.com to designated school law enforcement personnel for appropriate action.
- d. Protect the caller's identity through issuance of a unique Crimestoppers Safe School Louisiana code number to each tipster.
- e. Design promotional materials to include downloadable universal fliers, activities, handouts, lesson plans and training videos to the schools for distribution.
- f. Provide orientation and training on the Crimestoppers Safe School Louisiana to all students, school personnel, and security/law enforcement agency personnel through training seminars and/or by video.

2.

_____ agrees to:
School District (School)

- a. Participate in this comprehensive multi-agency Crimestoppers Safe School Louisiana program to solve and prevent crime (as outlined in Section 1(a) of this document)
- b. Assist the Crimestoppers Safe School Louisiana Program staff by responding to the Coordinator's calls and assessing the need for follow up on caller information. When called upon by the Crimestoppers Safe School Louisiana Coordinator, _____ will forward information received by the Crimestoppers Safe School Louisiana program to designated school law enforcement personnel for appropriate action as well as to the school's designated school liaison and team members or mental health professionals to handle internally.
- c. Protect the caller's identity by following the unique Crimestoppers Safe School Louisiana system which assigns a code number to each caller as set by the parent CRIMESTOPPERS, INC. program.
- d. Provide a liaison at each participating school to be responsible for assistance in the following:
 1. Provide appropriate time and facilities for all students, school personnel, and security/law enforcement agency personnel at all middle school and high school campuses to attend orientation and training on the CRIMESTOPPERS, INC. Crimestoppers Safe School Louisiana program.

Accept and distribute, and allow CRIMESTOPPERS, INC. to distribute program materials, including a link on the school website to the Crimestoppers Safe School Louisiana website, www.safeschoolsla.com, information sent to parents on the program and training videos for district-wide distribution

2. _____ (School District/School) has the right to review all materials prior to their distribution or posting. Promote the Crimestoppers Safe School Louisiana through timely announcements over the public address system, at Parent-Teacher Organization/Association meetings, and in materials sent home for parent review, as well as by posting program fliers on school campuses.

_____ (School District/School) has the right to review all materials prior to their distribution or posting.

3. TERMS OF MEMORANDUM OF UNDERSTANDING

The term of this Memorandum of Understanding shall be from the date of all parties' signature through June 30, 2027. However, this Memorandum of Understanding may be terminated prior to the expiration of the term of this Memorandum of Understanding pursuant to the Termination section herein. This updated MOU will replace any prior MOUs you have had with Crimestoppers and its terms will govern the cooperation going forward

4. TERMINATION

This Memorandum of Understanding may be terminated prior to the expiration of the term hereof as follows:

By either party, with or without cause, upon thirty (30) days prior written notice to the other party.

5. RELATIONSHIP OF THE PARTIES

It is understood and agreed that Crimestoppers is an independent contractor and that neither it nor any employees (paid or volunteer) or any agents contracted by it, or otherwise performing duties of Crimestoppers, shall be deemed for any purposes to be employees or agents of _____ (School District/School). This Memorandum of Understanding does not create a joint venture, business partnership, agency, franchise, or employment relationship, under Louisiana law. Crimestoppers assumes full responsibility for the actions of any such persons while performing any services incident to this Memorandum of Understanding, and Crimestoppers shall remain solely responsible for their supervision, daily direction and control, payment, if any of salaries (including withholding of income taxes and social security), workers' compensation, and disability benefits and like requirements and obligations.

6. NO WAIVER OF IMMUNITY

_____ (School District/School) does not waive or relinquish any immunity or defense on behalf of itself, trustees, officers, employees (paid or volunteer) and agents as a result of the execution of this Memorandum of Understanding and performance of the functions and obligations described herein.

7. AUTHORIZATION OF MEMORANDUM OF UNDERSTANDING

Each party represents and warrants to the other that the execution of this Memorandum of Understanding has been duly authorized and that this Memorandum of Understanding constitutes a valid and enforceable obligation of such party according to its terms.

8. NO WAIVER

No waiver of a breach or any provision of this Memorandum of Understanding shall be construed to be a waiver of any breach or any other provision. No delay in acting with regard to any breach of any provision shall be construed to be a waiver of such breach.

9. NOTICE

Any notice required to be given under this Memorandum of Understanding shall be in writing by either email or letter, with a read receipt notification to the addresses set out below, or shall have been deposited, duly registered and certified, return receipt requested, in a post office or official depository under the care and custody of the United States Postal Service addressed to the other party at the following addresses:

To: Crimestoppers, Inc.
Attn. Darlene Cusanza, President & CEO
P.O. Box 55249, Metairie, Louisiana 70055

To: _____
Superintendent of Schools

Any party may designate a different address by giving the other party ten (10) days prior written notice in the manner provided above.

10. NO ASSIGNMENT

No assignment of this Memorandum of Understanding or of any duty or obligation of performance hereunder, shall be made in whole or in part by any party without the prior written consent of all parties hereto.

11. NO THIRD PARTY BENEFICIARIES

Nothing in this Memorandum of Understanding shall be deemed or construed to create any third party beneficiaries or otherwise give any third party any claim or right of action against any party.

12. SECTION HEADINGS

The headings of the sections contained in this Memorandum of Understanding are for convenience only, and they shall not, expressly or by implication, limit, define, extend, or construe the terms or provisions of the sections of this Memorandum of Understanding.

13. GOVERNING LAW

This Memorandum of Understanding is made in Louisiana and shall be construed, interpreted, and governed by the laws of such state.

14. COMPLETE UNDERSTANDING

The parties have read this Memorandum of Understanding and agree to be bound by its terms. The parties further agree that this Memorandum of Understanding constitutes the entire and exclusive Memorandum of Understanding of the parties and supersedes all previous communications, representations, or Memorandum of Understandings, either oral or written, between them. No waiver, alteration, or modification of any of the provisions of this Memorandum of Understanding shall be binding on any party unless in writing and signed by the party against whom enforcement of such waiver, alteration or modification is sought.

Agreed to by CRIMESTOPPERS, INC.

Agreed to by _____

Darlene Cusanza, President & CEO

Superintendent

Date

Date



Crimestoppers Software (P3 Campus) Contact Form Information – contact format will vary whether you are applying as a School District or individual school

How does the Crimestoppers Safe School Louisiana App work?

Each school must designate 4 staff members to receive tips. Crimestoppers Safe School Louisiana contacts must be available 24 hours a day in case of an emergency. Cell phone numbers must be given on the contact form. Schools should have more than one contact listed to receive tips. Suggested staff members to receive tips are the principal, assistant principal, dean of students, school counselor, mental health professional, mental health professional. After the contact information has been entered into the system, Crimestoppers Safe School Louisiana contacts will receive an e-mail to set up a password in the system. Students can submit tips on all but not limited to the following: drugs, weapons, threats, suicide, bullying, sexting, dating violence, vandalism, and fights. With each student tip submitted, a disposition must be given for Crimestoppers to close out a case. A disposition is defined as an outcome after investigating the tip.

How to participate in the Safe Schools LA System?

- Each participating school must assign four contacts to assume responsibilities for the Crimestoppers Safe School Louisiana App for their campus.
- Contacts will have to participate in training to understand how to navigate the system as well how to submit a disposition.
- Crimestoppers will provide lesson plans, materials, and activities that will create dialogue around issues young people face daily, and this will help promote the Crimestoppers Safe School Louisiana Program.
- We are happy to extend our Crimestoppers Safe School Louisiana Program free of charge to your campus. In return, we ask that our Crimestoppers Safe School Louisiana App is promoted on your school website and on your campus. Free downloadable material will be provided through our website.

Crimestoppers Contact Information

Darlene Cusanza * President & CEO* Darlene@crimestoppersgno.org * 504-834-8477

Tkiani Pullins * Youth Program Manager * Tkiani@crimestoppersgno.org

Visit our website at www.safeschoolsla.com

Send us an email at safeschoolsinfo@crimestoppersgno.org



School District or Individual Information

School District Name: _____ **School Type (middle/high):** _____ **OR**
Individual School name: _____ **District:** _____
Address: _____ **City:** _____ **State:** _____ **Zip Code:** _____
Phone _____ **Fax** _____
Law Enforcement Agency Name: _____ **LEA Phone:** _____ **LEA FAX:** _____
Communication Center Name: _____ **CC Phone:** _____ **CC Fax:** _____

***We suggest that the Recipient Contact Administrator be a School District Administrator or Security Dean**

Contact Information

First Name: _____ **Last Name:** _____
Title: _____ **Email:** _____
Office Phone: _____ **Cell Number:** _____
Fax: _____

***We suggest that the second Contact be either a School District Safety Administrator a Principal or Assistant Principal or Dean.**

Contact Information

First Name: _____ **Last Name:** _____
Title: _____ **Email:** _____
Office Phone: _____ **Cell Number:** _____
Fax: _____

***We suggest that the second Contact be a Principal, Assistant Principal or School Security /SRO.**

Contact Information

First Name: _____ Last Name: _____

Title: _____ Email: _____

Office Phone: _____ Cell Number: _____

Fax: _____

***We suggest that the fourth Contact be a mental health professional or mental health facility.**

Contact Information

First Name: _____ Last Name: _____

Title: _____ Email: _____

Office Phone: _____ Cell Number: _____

Fax: _____

Please copy as needed.